Minutes

Minutes of the Meeting held on 3rd September, 2014, at 7.00pm in the Kingston Primary School Staff Room.

Meeting opened at 7.00pm

1. Welcome
In attendance: Julia Clasby, Janine Lawler, Debbie Belfield, Megan Schneider Dani Hewton, Jayson Hitchens, Robin Houston, Tanya Powell, Alan Kidd, Andy Fell, Julee Smith, Pauline Gardiner, Rachel McLeod Paterson, Leanne Fortune

Apologies: Sharlene Mahaffey, Anne Curd, Robyn Cooper

2. Confirmation of Minutes of Previous Meeting
Motion: That the minutes of the meeting held 6th August, 2014, are true and correct.
Robyn Houston/Janine Lawler - Carried

3. Business Arising

3.1 PLAYGROUND UPDATE

Play ground is here awaiting installation by staff and parents. Excellent fitness opportunity. Need to arrange a Busy Bee with volunteers to assist with installation

3.2 PLAY EXPO

Play expo 400 people. Brilliant from perspective bringing range of professionals in a biannual event. Overall it was a great success

3.3 POSITION ON SPONSORSHIP AND DONATIONS

A position has been developed regarding sponsorship and donations. We will not exclude any sponsors or donations, so more than one company of the same type (eg. More than 1 real estate company, or bank) can help support the school. Draft position statement attached to minutes has been developed.

4. Correspondence
- Invoice Wacsso conference
- Newsletter school edu drug aware.
- Anzac centenary information

Motion: That the Kingston Primary School P&C Assoc Inc’s correspondence is accepted.
Megan Schneider/Dani Hewton – Carried
5. **Treasurer’s Report**

See report print
Opening balance $31868.91. Current $28040.72

Mike not able to continue in treasurer role next year. We need to find replacement ASAP to allow a smooth transition to the new Treasurer. Advert to go into newsletter.

Need to put Money aside for “safety-net” account. We are very financial we need to look at spending money on our school

Ear marked funding of the second stage of the exercise equipment as the next priority.

**Motion:** An amount of P&C money, as determined by treasurer is to be put into a term deposit

Jayson Hitchens/ Dani all in favour passed

**Motion:** That the Kingston Primary School P&C Assoc Inc’s Treasurer’s Report is accepted.

Julia Clasby/Jayson Hitchens - Carried

6. **Other Reports**

6.1 **Principal’s Report – Alan Kidd – see attached.**

   Refer printed report.

6.2 **Uniform Committee – Sharlene Mahaffey – see attached.**

   Refer printed report.

6.3 **Fundraising Committee – Megan Schneiker – see attached.**

   • Father’s Day stall really good at Kindy rest of school tomorrow
   • Cookie dough – some missed getting forms from them. Regardless orders due Monday
   • Calendar orders are out to families now. Printing is occurring at end of year. Some spare sheets are available
   • Term 4 sports carnival cake stall
   • Xmas fundraiser similar to Easter raffles to save time and cost – families to bring in donations
   • Scaling back the number of fundraising events next year with a hope to get more money with less work
   • Cadbury fundraiser not so successful as we had trouble getting money back from some families. We will most likely not do the Cadbury Fundraising next year
   • Idea was raised for a market day fundraiser for school fruit etc. everyone was enthusiastic

6.4 **Canteen Committee – Wendy Brenssell – see attached.**

   Kingston Cooks competition went really well. The competition was won by LA10 with their smoothies
   Kids loved the joke competition.
   Big thanks to Woolworths for the Fruit and veg tasting and sticklers

6.5 **Cultural Exchange Committee – Jane Griffith – see attached.**

   Alan also met with parents last night. A commitment of 11 students has been confirmed.
   The cost is just under$2,000 all inclusive for students and $3,000 for parents.

**Motion:** That the sub committee reports are accepted en bloc.
7. General Business

7.1 New Secretary

Sharlene has resigned from the position of Secretary due to family commitments. P&C thanked Sharlene for her time and effort – it is really appreciated. We need to fill the Secretary role ASAP, so can everyone please ask around to help find someone who may be able to assist.

7.2 WHAM – Century 21

Century 21 is going to donate 2 scooters and helmets for WHAM for Term 4. They also have emergency contact fridge magnets for kids. Rachel is happy to donate time to WHAM watch and will assist with other fundraising events where they can.

7.3 WACSSO CONFERENCE – Dani Hewton

Lots of exciting info and ideas fundraising, uniform etc fliers passed on to relevant members of the committee. Several key items:

- Highlight growing seedlings program Di Wilcox
- "Remberator" presentation by Robyn moore
- Funding for schools new model – discussed briefly, however not enough detail available at the moment to comment

7.4 P&C MEMBERSHIP

Discussion regarding increasing membership numbers in the P&C. Consensus was that we need to get more parents from the younger primary years involved as many of the current members of the committee have older children who will be moving onto high school soon. Looked at options of changing the date/time of the meetings, however it was agreed that the current timing will remain at this stage in order for the current office-bearers and members to be able to attend. This decision can be reviewed at a later date.

8 Date of next meeting - 5th November, 2014.

9 Closure – The meeting closed at 8.30pm