

KINGSTON PRIMARY SCHOOL

Parents and Citizens Association Inc

PO Box 1900 Bunbury WA 6231



Agenda

General Meeting to be held on Wednesday, 17th October, 2018, from 6.00pm-7.00pm in the Kingston Primary School Staff Room.

1. Welcome – President

Apologies –

2. Confirmation of Minutes from the last meeting - 5th September, 2018.

3. Business arising from previous minutes

3.1 AEDC Data Presentation

3.2 WA Education Awards

A representative of the P & C Committee needs to be selected to attend the Education Awards next month. Also, a commitment is sought from the Committee to cover the cost of one night's accommodation.

3.3 Outdoor Cinema Night

A tentative date has been booked for the community event with an outdoor cinema for Saturday, 8th December, 2018. Further discussion is required to decide on details for this event.

4. Correspondence In/Out

WACSSO – P & C Voice – Vol 25. No. 3 Term 3, 2018

5. Treasurer's Report

Summary of Financial Position – 30th September, 2018

Opening Balance			29383.08
Receipts			
	Canteen Income	4718.24	
	Fundraising	5295.78	
	Membership	0.00	
	WHAM	0.00	
	Other	95.00	
	Uniform Sales	1045.23	
	KIC	0.00	11154.25
Payments	Canteen Wages	3795.32	
	Uniform Wages	416.00	
	Canteen Food	3222.39	
	Canteen Other	0.00	
	General Expenses	0.00	
	Uniform Expenses	3185.88	
	Fundraising Expend	0.00	
	WHAM	384.20	
	Book Keeping	296.64	
	WACSSO/Insurance	0.00	
	Superannuation	0.00	
	PAYG Tax	0.00	
	KIC	0.00	11300.43
Closing Balance			29236.90

6. Other Reports

6.1 Principal's Report – Alan Kidd

Change of Principal

I would like to inform the Kingston Primary School community, that in the coming weeks, the position of Principal of Kingston Primary School, will be advertised state-wide, in a quest to find a suitable person to commence at the beginning of term 1, 2019. I will be returning for the first few weeks of term 1, 2019, to work alongside the new Principal, to ensure a smooth handover. I have decided that, having opened Kingston Primary School and seen it through the first 10 years of its history, I will take 2019 as a mixture of Long Service Leave and Leave Without Pay, to explore other opportunities, spend time with my wife, children and grand-children, travel and potentially look at other types of work. I am not taking on a new school and initially, I am not retiring, but that prospect isn't far away. The Kingston School Board will have significant input into ensuring that the new Principal will take this fantastic school to even greater heights.

School Planning for 2019

Our planning is well advanced for 2019 as we look at predicted enrolments, class structures, class placements and staffing. Our predicted numbers at present, for 2019 are about 775, but we are receiving enrolments every day. Our predicted numbers at this time last year, for 2018, were 774 and we are currently on 803. We have done a class structure for 2019 and unusually, we can structure the school on all straight classes once again. This would be two years in a row. But the structure that we have is based on one less class than we have this year. If we need to put an extra class in due to increased numbers, invariably, split year level classes will be established.

Nature Play Area

Tanya Uren has commenced the quoting process for the next instalment of the nature play program, based on the funds promised to the school by the P&C. On top of this, the Lions Club of Australind have donated \$500 which they raised from the sausage sizzle at the Kingston Open Night. We hope to have some work commence mid term 4.

Education Awards

I have been in contact with your President, Paul, in regards to two representatives attending the breakfast for the WA Education Awards which will be held on Monday 26th November. Attendees need to be at the Crown at 6.30 for a 7.00am start. I have RSVP'd and purchased 6 tickets, (2 staff, 2 P&C and 2 Board members). Annie Williams will be accompanying me from staff and we both have accommodation booked for Sunday night. We are expected at a networking meeting on Sunday afternoon. I would expect that the P&C and Board members will also require accommodation. With the Board being a non-financial entity, it may be possible for the P&C to pick up this tab.

Parking Changes

Over the holiday period, significant work was completed by the Shire of Harvey, to place bollards around areas where we considered it unsafe or illegal to park. Additional parking space was created on Sherwood Rd just up from the Braidwood round-a-bout and bordering the parkland. Please use the allocated parking areas for the safety of our students.

6.2 Uniform Committee – Tanya Meyer

Current Orders:

Date Due:	Supplier:	Item:	Quantities:	Cost:
5/12/18	Tara Uniforms	Polo Shirts	225 (10 x Size 2, 45 x Size 4, 30 x Size 6, 55 x Size 8, 50 x Size 10, 25 x Size 12, 5 x size 14, 5 x Size 16)	\$4925.25
1/2/18 (As needed)	Tara Uniforms	Polo Shirts	175 (25 x Size 4, 25 x Size 6, 50 x Size 8, 50 x Size 10, 25 x Size 12)	\$3830.75

- We will offer the polo exchange process (for the 50-60 polos that remain unclaimed) until the end of Term 4, 2018

6.3 Fundraising Committee

The 5 cent fundraiser has been a success. Thank you Mackenzie.

No fundraising events to report for the beginning of this term. A cake stall was intended to be run at the Sports Carnivals but it was decided to allow refreshments to be available from the Canteen instead, so that parents could remain on the track cheering their children on.

The Christmas stall planning is underway with products purchased, to offer for sale. It is anticipated that this will run at the end of November, before the December rush takes hold and people will be able to purchase some Christmas gifts in anticipation of the coming season.

6.4 Canteen Committee – Rebecca Brewerton

- We have still been running Fridays with volunteers where we can. We have paid staff covering 3 – 4 hours on those Fridays where volunteers are unable to make it.
- Specials have been received well, nuggets and salad for the fortnight.
- Family meals have slowed right down, as expected at this time of year.
- Nicki and Meegan completed their first aid on the holidays so now up to date. We used Nickis RAC card and discount so was less than the original price.
- The menu is ready for next year.
- Junior sports carnival went well. No coffee van means excellent sales for the canteen! We did 200 burgers which was 22 more than last year. We had a good number of volunteers and at times were run off our feet. We had over \$1200 income for the day which includes eftpos and online orders.
- Getting organised for senior sports carnival and the disco which is in week three.

6.5 Kingston International Committee (KIC) – Roddena Pantall-Park

No report

6.6 Safety House

No report

6.7 WHAM Committee – Julee Smith

Julee Smith has successfully set up and run the WHAM Committee for a number of years. She is now looking at passing this commitment on and is looking for volunteers to replace her into the future.

6.8 Scholastic Book Club – Tammy Davidson and Kylie Tweeddale

No report

6.9 School Board Report – Matt Marchese

No report

7. Business Arising from Reports

8. Items for Decision

9. Items for Discussion

10. General Business

11. Closure